

DATE: _____

PERMIT NO. _____



City of
Hartington

PERMIT FEE: \$30.00

P.O. Box 427 107 W. State St
Hartington, NE 68739-0427
Phone (402) 254-6353

SIGN PERMIT APPLICATION

(Please provide photos)

APPLICATION TYPE: New Sign Alteration (Face Change) Temporary Sign

SIGN AT? (Location): _____ Zoning District _____ Mile Marker _____

APPLICATION FOR *(Please mark as appropriate)*

On-Premise ____ Building Sign ____ Free Standing ____
Off-Premise ____ Billboard ____ Other ____
Change of Copy ____ On Existing Sign ____

SIGN INFORMATION (Please Complete Required Information and Provide a Picture of the Requested Sign)

1. DIMENSIONS OF SIGN(S)

LENGTH ____ WIDTH ____ LENGTH ____ WIDTH ____
LENGTH ____ WIDTH ____ LENGTH ____ WIDTH ____
LENGTH ____ WIDTH ____ LENGTH ____ WIDTH ____

2. SETBACK FROM PROPERTY LINE ____ FT *(For Freestanding Signs)*

3. MAXIMUM HEIGHT ____ FT **MINIMUM HEIGHT** ____ FT *(For Freestanding Signs)*

4. EXISTING SIGN AREA ON PREMISE ____ (sq ft) - *(Building & Freestanding Signs)*

5. WILL SIGN BE ILLUMINATED? _____ **HAVE MOVING ELEMENTS?** _____

IF YES, PLEASE EXPLAIN: _____

6. SIGN WILL PERMANENTLY ANCHORED TO GROUND ____, **BUILDING** ____, **IF OTHER PLEASE EXPLAIN**

7. SIGN OWNER: _____ **ADDRESS** _____

CITY _____ **STATE** _____ **PHONE NUMBER** _____

8. PROPERTY OWNER: _____ ADDRESS _____
CITY _____ STATE _____ PHONE NUMBER _____

9. SIGN ERECTOR: _____ ADDRESS _____
CITY _____ STATE _____ PHONE NUMBER _____

10. TOTAL SIGN VALUE: _____

I hereby certify that the information provided in this application is true and correct. I agree to comply with all city ordinances pertaining to signs. I understand that this sign shall not be erected without the express knowledge and consent of the property owner. I further acknowledge that the issuance of this permit does not exempt me from zoning enforcement, and that any violations may still be required to be corrected. Finally, I understand that this permit is not valid until the associated fee is paid and that all work must be completed within six (6) months, after which the permit must be renewed if the work is not finished.

SIGNATURE OF PERMITTEE _____

OFFICE USE ONLY

Disapproval

Approval

BUILDING OFFICIAL SIGNATURE: _____

COMMENTS:

Disapproval

Approval

CLERK SIGNATURE: _____

COMMENTS:

