City of Hartington



Employment Application

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. We are an equal opportunity employer

Applicant Information							
Full Name:	Last			Date:			
Address:	Street Address			Apartment/Unit #			
	City			State ZIP Code			
Cell Phone:							
Date Available: Social Security No.: Desired Salary:				Desired Salary:\$			
Position App	blied for:						
Are you available to work: (circle) (full time, part time, temporary)							
If you are under 18 years of age, can you provide required proof of your eligibility to work? YES NO							
Are you currently on "lay off" status and subject to recall? YES NO							
Can you travel of a job requires it? YES NO							
Are you a ci	tizen of the United States?	YES	NO	YES NO If no, are you authorized to work in the U.S.? ☐ ☐			
Have you ev before?	ver been employed with us	YES	NO	If yes, when?			
Have you ev	ver been convicted of a felony?	YES	NO				
If yes, explain:							

Education

High Schoo	ol:		Address:				
From:	To:	Did you	graduate?	YES	NO	Diploma:	
College:			Address:				
From:	To:	Did you	graduate?	YES	NO	Degree:	
Other:			Address:				
From:	To:	Did you	graduate?	YES	NO	Degree:	
			Refere	ences			
Please list	three professiona	l references.					
Company:						Phone:	
•						D I	
Full Name:						Relationship:	
Company:						Dhama	
Address:							
		Pre	evious Er	nployi	nent		
Company:						Phone:	
Address:						Supervisor:	
Job Title:			Starting Sa	alary:\$		Ending Salary:\$	
Responsibil	lities:						
From:		То:		Reaso	n for Le	aving:	
May we cor	ntact your previous	supervisor for a ref	erence?	YES	_	NO 	
Company:						Phone:	
Address:						Supervisor:	

Job Title:	Starting Salary:			Ending Salary	/: <u>\$</u>
Responsibilities:					
	To:				
May we contact you	r previous supervisor for a reference?	YES	NO		
Company:				Phone:	
A .ll					
Job Title:	Starting S	Starting Salary: <u>\$</u> Ending Salary: <u>\$</u>			/: \$
Responsibilities:					
	To:				
May we contact you	r previous supervisor for a reference?	YES	NO		
	Military	/ Service			
Branch:			From:_		To:
Rank at Discharge:		Type of	Discharge:		
If other than honoral	ble, explain:				
	Disclaimer a	and Signa	ture		
I certify that my ans	swers given herein are true and comp	olete to the l	best of my	knowledge.	
I authorize investigarriving at an emplo	ation of all statements contained in thoyment decision.	nis applicatio	on for empl	oyment as may l	oe necessary in
applicant wishing to	employment shall be considered act to be considered for employment beyoning accepted at that time.				
relationship with thi and the Employer r "at will" employmen	d and acknowledge that, unless othe is organization is of an "at will" nature many discharge Employee at any time nt relationship may not be changed by owledged in writing by an authorized	e, which mea e with or wit or any writter	ans that the thout cause n document	e Employee may e. It is further und t or by conduct u	resign at any time lerstood that this
	loyment, I understand that false or missult in discharge. I understand, also,				
Signature:				Date:	

Name:	Cell Phone #:
Please complete the following:	
Position Applying for: (please check all that apply)	
□ Manager	
☐ Assistant Manager	
☐ Full-Tim Lifeguard	
☐ Part-Time Lifeguard	
☐ Substitute Lifeguard	
☐ Swimming Lessons Instructor	
SUMMER ACTIVITIES: (Please list all summer activities that you are involved)	ed in: sports, camps, other jobs, etc.)
What is the highest level of swimming lessons you l	nave completed?
Have you participated in Swim Team?	